

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, NOVEMBER 2, 2016**

A Board of Education meeting was called to order at 6:00 p.m. by President, Ethan G. Day, in the Board of Education room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Ethan G. Day, President
Mr. Brian Milk, Vice-President
Mr. Timothy Crumb
Mrs. Karen Hendershott
Mrs. Tammie McCauley
Mr. Scott Youngs
Mr. Seth Barrows

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal and Director of Athletics & PE
Mrs. Carole Stanbro, Interim Primary School Principal
Mrs. Sarah Wiggins, Director of Special Programs
Mr. Jordon Lilley, Buildings & Grounds and Transportation Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Milk, seconded by Crumb, to adjourn to Executive Session for the following at 6:02 p.m.:
 - To review special education placements for particular students and to consider them for approval.
 - To discuss the employment history of a particular person.

EXECUTIVE SESSION

Yes-7, No-0

- Motion made by Crumb, seconded by Milk, to adjourn Executive Session at 6:35 p.m.

ADJOURN EXECUTIVE SESSION

Yes-7, No-0

- President Day reconvened the meeting 6:37 p.m.

RECONVENE

- None.

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Milk, seconded by Crumb, to approve the following placement(s):
#710023572; #710023581; #710023470; #7100123498;
#710023599; #710023597; #710022216; #710022283.

SPECIAL EDUCATION PLACEMENTS

Yes-7, No-0

- Motion made by Crumb, seconded by Youngs, to approve the minutes for the regular meeting held on October 20, 2016, and the special meeting held on November 1, 2016 with the following corrections to the October 20, 2016 minutes:

**APPROVE MINUTES
10/20/16 &
11/1/16**

Page 2 – Marie Scofield comments, last sentence, *Ms. Scofield requested that it be noted that the teacher faculty committee was not endorsing the candidate they believed the Board would be choosing.*

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MINUTES
CORRECTION**

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- Page 2 - Robert Brooks comments, add last sentence
"Mr. Brooks stated that the Board better watch out or they will be coming after the Board."
Yes-7, No-0

CALENDAR

- November 4-6 – Footlights Production Dear Edwina Jr.
- November 5 – Holiday Extravaganza – Crafts & More – MS/HS Gym – 9:00 – 2:00 p.m.
- November 11 – No School – Veterans' Day
- November 14 – CCSBA Meeting – 6:00 p.m. - Norwich
- November 16 – Board of Education Meeting – 6:00 p.m.
- November 18 – Health Insurance Consortium – 6:30 p.m. – Binghamton
- November 23 – 25 – Thanksgiving Recess
- November 30 – Rotary Food Drive Begins
- December 2 & 9 – ½ days for Elementary (PM Parent Conferences) – 11:00 dismissal
- December 3 – Legislative Breakfast – 9:30 a.m. – Silo
- December 7 – Board of Education Meeting – 6:00 p.m.
- December 14 – Budget Cmte. Meeting – 4:00 p.m.

**PUBLIC COMMENT:
ETHAN LEET &
JONATHAN BOGARDUS**

- Ethan Leet, Advisor of the Robotics Club, and Jonathan Bogardus, Technology Teacher, showed the Board interactive robotic kits that were received as a donation from Raymond. Raymond used the kits with their engineers during in-service training. How and what the new kits will be used for is still in the development process.

JESSICA KETZAK

- Jessica Ketzak, student Treasurer of Footlights, asked the Board if Footlights would still be able to do their concessions during the upcoming musical in light of the new signs which state "No food or drink" in the auditorium. She also invited all Board members to the production of *Dear Edwina Jr.* this weekend and one free admission ticket was given to each Board member and administrator.

- President Day stated that the Board does not make decisions as to whether or not to have concessions, but he would discuss it with Mr. Daniels and Mr. Daniels will contact her to discuss it prior to the show.

REPORT(S):

- None.

**BOARD COMMITTEE
REPORTS:**

- **Budget Committee:** Board member Barrows reported that the committee met to review the budget calendar and the process. Future meetings will be Wednesdays opposite Board meetings at 4:00 p.m.
- **Transportation Committee:** Board member Milk reported that the committee reviewed the bus replacement plan and set a proposed bus vote for February 28, 2017 to purchase 2 65 seat propane buses, with camera systems, at a cost of \$228,459.
- **Buildings & Grounds Committee:** Board member Youngs reported that the committee briefly reviewed the proposed use of the Smart Bond funds. They also reviewed the district's infrastructure regarding updating security systems including cameras and door card readers. Day Automation are preparing schematics which will then be reviewed by all buildings.

**TRANSPORTATION:
YEAR END REPORT**

- The 2015/2016 Year-End Report which was tabled from the last meeting was reviewed. Jordon Lilley, Transportation Supervisor, stated that there was not a lot of change from the prior year. Mileage increased slightly due to out of district placements which include transportation to Edmeston, Sidney and Binghamton. He commented that propane continues to be a savings for the district with propane currently at 94 cents a gallon and diesel is over \$2.00 a gallon. The district has taken ownership of their first full size wheelchair bus with air conditioning. This will be very helpful for the students being transported.
- Mr. Lilley also reported that the fire department recently used the lift at the bus garage to raise a vehicle which allowed the Village Board to look more closely at.
- In response to a question about bus driver availability. Mr. Lilley responded that one drive is currently out on medical leave and there is always the need for more drivers.

EDUCATION & PERSONNEL:

- The Superintendent of Schools recommends the following Board action:

- Motion made by Youngs, seconded by Milk, to create 1 FTE teacher aide position for a specific student's IEP effective November 3, 2016 for so long as the IEP remains in place.

Yes-7, No-0

**CREATE POSITION –
TEACHER AIDE**

- Motion made by Hendershott, seconded by Crumb, to accept the resignation of Sarah Atwood from her Licensed Teaching Assistant position effective November 25, 2016 with appreciation.

Yes-7, No-0

**RESIGNATION(S):
SARAH ATWOOD-
LTA**

- Motion made by Milk, seconded by Crumb, to appoint Myranda Davis as a Typist for a one-year probationary appointment effective November 7, 2016 and ending November 6, 2017.

Yes-7, No-0

**APPOINTMENT(S):
TYPIST – MYRANDA
DAVIS**

- Motion made by Hendershott, seconded by McCauley, to appoint Paulette Quick as a Teacher Aide for a one-year probationary appointment effective November 3, 2016 and ending November 2, 2017 for so long as the particular student's IEP remains in place.

Yes-6, No-0, Abstain-1(Milk)

**TEACHER AIDE –
PAULETTE QUICK**

- Motion made by Crumb, seconded by Milk, to appoint Julie Murn as a Bus Monitor for a one-year probationary appointment effective November 3, 2016 and ending November 2, 2017.

Yes-7, No-0

**BUS MONITOR-
JULIE MURN**

- Motion made by Barrows, seconded by Youngs, to appoint Ron Rapp as an unpaid volunteer for Boys' Basketball for the winter season 2016-2017.

Yes-7, No-0

**RON RAPP - UNPAID
B. BASKETBALL VOL.**

- Motion made by Crumb, seconded by McCauley, to appoint Rick Smith Varsity Softball Coach for the spring 2017 season.

Yes-6, No-1(Milk)

**RICK SMITH-VARSITY
SOFTBALL COACH**

**BOARD OF EDUCATION MEETING
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SUBSTITUTE ROSTERS**

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- Motion made by Youngs, seconded by Milk, to appoint the following individuals to the Substitute Rosters for the 2016-2017 school year:

- Lita Greene – Substitute Teacher Aide, Custodial and Cafeteria (currently a Typist substitute)
- Maria Beecher – Substitute Custodial Worker

Yes-7, No-0

**NON-INSTRUCTIONAL
SICK BANK -
CHRISTINE BIXBY,
BUS DRIVER**

- Upon the recommendation of the Non-Instructional Sick Bank Committee, a motion was made by McCauley, seconded by Youngs, to approve the withdrawal of up to twenty (20) days from the Non-Instructional Sick Bank by Christine Bixby, Bus Driver, covering her through November 22, 2016.

Yes-7, No-0

**SECOND READING
POLICY #TBD
USE OF SOCIAL
MEDIA WEBSITES**

- Motion made by Youngs, seconded by Milk, to approve the second reading and adoption of Policy #TBD, *Greene CSD Use of Social Media Websites*, as read.

Yes-7, No-0

- Tim Calice, Middle School Principal, reported that the district has started the process of setting up facebook account . Setting up the twitter account has encountered a problem in that someone else is already using Greenecsd as their twitter handle. However, the account has not been active for sometime and they are trying to determine who owns the account.

**BOARD OF EDUCATION
GOALS**

- Motion made by Youngs, seconded by Crumb, to approve the 2016-2017 Board of Education Goals as presented.

Yes-7, No-0

**BUSINESS & FINANCE:
REVENUE & BUDGET
STATUS REPORTS**

- Motion made by Youngs, seconded by Milk, to accept the Budget Status Reports for September 2016 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.

Yes-7, No-0

**TREASURER'S REPORT
FOR EXTRA-CURR.
ACTIVITY FUNDS**

- Motion made by Youngs, seconded by Milk, to accept the Treasurer's Report for the extra-curricular activity accounts for the month of September 2016 as presented.

Yes-7, No-0

**INTERNAL CLAIMS
AUDITOR'S REPORT**

- Motion made by Youngs, seconded by Milk, to accept the Internal Claims Auditor's Report for September 2016 as presented.

Yes-7, No-0

BUDGET CALENDAR

- Motion made by Youngs, seconded by Milk, to accept the Budget Calendar as presented.

Yes-7, No-0

- Board member, Seth Barrows, noted that the BOCES budget is due 3 months earlier this year.

**WORKERS' COMP.
SELF-INSURANCE
ALLIANCE**

- Motion made by Youngs, seconded by Milk, to approve the Agreement between the Workers' Compensation Self-Insurance Alliance and the Greene Central School Board of Education for the Services of its Clerk for the 2016-2017 school year for a sum not to exceed \$2300.00, and to authorize the Board President to sign said Agreement on behalf of the district.

Yes-7, No-0

- Board member, Karen Hendershott, commented that the Workers' Compensation Self-Insurance Alliance Consortium continues to do well. She also stated that Mark Rubitski is on the Title 9 Committee which reviews claim limits and is doing a good job.

- Motion made by Milk, seconded by McCauley, to accept with appreciation the donation made by Raymond of six (6) interactive robotic kits with a total value of \$900.00.

Yes-7, No-0

**DONATION FROM
RAYMOND**

- The Board noted the Business & Finance Operations' Update report. The report included updates on the capital program, district audits, district negotiations, SMART Bond planning, business process re-engineering and process improvements, and future initiatives.

**BUSINESS & FINANCE
OPERATIONS' UPDATE**

- The Board noted the District Information Technology Update report. The report included updates on chromebooks, iPad Management, iPad cart inventory, inventory program, F & P app Support, student laptops, WiFi, and options in setting up a district events calendar.

**DISTRICT INFOR.
TECHNOLOGY UPDATE**

- The Board noted the Buildings & Grounds and Transportation Update report. The report included updates on capital project Oversight, new pool system, lead water testing, future initiatives regarding solar power and terrazzo floor grinding, driver and propane bus filling training, development of newsletter for communication to transportation staff and future initiatives regarding routing and planning software.

**BLDG. & GROUNDS
& TRANSPORTATION
UPDATE**

- The Board noted the 2015-2016 4th Quarter Management Report which was received at a recent meeting of the Workers' Compensation Self-Insurance Alliance Consortium.

**WORKERS' COMP.
ALLIANCE MEETING
UPDATE**

- 1. Meeting minutes procedure discussion – draft and final version discussion. The Board discussed whether to post "draft" minutes on the website prior to Board approval, and then upload a final version after the Board has approved. Legally, the Board must post minutes within 2 (two) weeks of the meeting. It was the consensus of the Board that the minutes will be posted after Board approval unless the Board does not meet within the two week requirement. Minutes may be requested via a FOIA request prior to the posting. A statement to this effect will be placed on the website.

**ADDITIONAL DISCUSSION
ITEMS: MEETING
MINUTES**

**REVIEW BOARD
OUTSTANDING
ACTION LIST**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
5/4/2016	District Safety Plan	BOE and Superintendent	Feb. 1, 2017
7/6/2016	Annual Appointments Review	BOE and Superintendent	Mar. 15, 2017

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SUPERINTENDENT'S
REPORT:**

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- Nothing to report.

**PUBLIC COMMENT:
DEB KRUPP**

- Deb Krupp, 7th grade English teacher and a parent, commented on the lack of a modified soccer team and the fact that modified boys' swimming was not budgeted for this year. She stated that she heard from a number of students who were upset that they could not participate this year. As a parent, she did not approve of modified swimmers practicing with varsity swimmers due to the age and developmental differences. Having sign-ups in the spring for winter sports does not give a true reading of what students are interested, as some do not make up their mind until the season is ready to begin. She would like to see money budgeted for all levels and then if the numbers aren't there the money can be used for something else, but it will not eliminate that sport due to budget constraints. Mrs. Krupp also asked if there is a possibility of having an indoor track team next year, which would allow an additional sport for girls in the winter. Girls are confined to bowling and basketball now as volleyball has been moved to the spring. She also asked if schools could make their own choice as to when to offer volleyball.

- Interim Superintendent Daniels stated that schools cannot choose when to offer volleyball as they have to have access to championship and title games which are in the spring.

TIM CALICE

- Tim Calice, Middle School Principal, introduced Johnathan the middle school technology teacher. He commented that Mr. Bogardus has started a robotics group in the middle school which is a sub-group under the high school robotics club and he has a room full of students who are actively participating.

BRYAN AYRES

- Bryan Ayres, Intermediate School Principal and Director of PE & Athletics, thanked Deb Krupp for her comments and stated that he is always looking for suggestions to make our program offerings more beneficial for our students. He also stated that there are 3 regional field hockey games on our turf on Saturday at 11:00 a.m., 1:00 p.m., and 3:00 p.m. Vestal, Whitney Point, and Maine-Endwell will be playing.

PRESIDENT DAY

- President Day welcomed Carole Stanbro, Interim Primary School Principal, back from retirement and stated that it is nice to see her back at the table.

CAROLE STANBRO

- Carole Stanbro, Interim Primary School Principal, congratulated Ethan Day on being Board President and stated that she remembered when he was in developmental kindergarten.

REVIEW COMMITTEE SCHEDULE:

Committee Name:	Last Meeting:	Next Meeting:
Budget		<i>December 14, 2016 @ 4:00 p.m.</i>
Building & Grounds		
Transportation		
Employee		
Audit	Sept. 21, 2016	
Curriculum & Technology		<i>December 13, 2016 @ 4:00 p.m.</i>
Legislative		
Tenure		
Sabbatical		
Policy		<i>November 30, 2016 @ 4:00 p.m.</i>

- Board member Youngs stated that the Curriculum & Technology Committee would like to meet with administrators to get feedback on what their needs are in case there are budgetary implications. Looking at tentatively Tuesday, December 13, 2016 at 4:00 p.m. (add to Committee Schedule)
- Board member Milk stated that the Buildings & Grounds Committee will continue their tours, but may be after Christmas.
- President Day stated that each committee's Chairperson should let Theresa Brant know when they want to meet so that she can put them on the list.
- Interim Superintendent, Gordie Daniels, stated that he would like to get the Policy/Procedure Manual topic off the Outstanding Actions List and suggested that a Policy & Procedure Manual could be obtained from the district's attorneys, Hogan & Sarzynski, et. al., for \$3,000, which is considerably less than other available options. He stated that it would give the Board a starting point and current policies could be added in and those that are covered by Educational Law should be eliminated.
- The Board Policy Committee will meet to discuss the options on November 30, 2016 at 4:00 p.m.
- Motion made by Crumb, seconded by Milk, to adjourn to Executive Session for the following at 7:19 p.m.:
 - To discuss the employment history and contract status of a particular person.
 - To discuss a matter leading to the discipline of a particular person.Yes-7, No-0
- Motion made by Crumb, seconded by Youngs, to adjourn Executive Session at 8:19 p.m.
Yes-7, No-0
- President Day reconvened the meeting at 8:19 p.m.
- Motion made by Milk, seconded by McCauley, to adjourn the meeting at 8:20 p.m.
Yes-7, No-0

EXECUTIVE SESSION

ADJOURN EXECUTIVE

RECONVENE

ADJOURNMENT

Respectfully submitted,

Donna Marie Utter
District Clerk